

MINUTES OF THE SADDLEWORTH MEDICAL PRACTICE PATIENT PARTICIPATION GROUP MEETING HELD ON FRIDAY, 18TH JULY, 2014

1. **Apologies** were received from Nicky Collins; Joan Darke and David Makin.
2. **Present** Joyce Brown; Royce Franklin (Chair and minutes); Tracy Jenkinson (Practice Manager); Eamon O'Daly; Sue Palfrey; Julia Schofield and Caroline Wallis. Julia was thanked for using her flexi-time to attend the meeting.
3. **Minutes of the Meeting held on 20th June, 2014** were accepted as a true record after item 6 line 9 was amended to read: *'do parents put any emphasis on health when discussing with their children rather than concentrating on losing their driver's licence?'*
4. **Matters Arising:** (a) **Photographs** All the staff's names and specialism have been appended to the photographs. Felt that they should go on the Patients' Notice Board where they were likely to attract attention. (b) **On Line Appointments** Subject to training for staff being completed. (c) **Patients' Letters** Still progressing.
5. **Admiral Nurses** Eamon said these were operational in other areas but there is only one to cover the whole of Greater Manchester. They cover dementia in a similar way to MacMillan nurses do for cancer. He had mentioned it at a recent dementia meeting he had attended. Eamon said he considered it vital that there was clarity for dementia patients and their carers. In other areas a card is given with telephone contact details.
Royce to enquire and get back to Eamon.
6. **Your G.P Carers' Campaign** This now amounts to a joint venture by both the British Medical Association and the Royal College of General Practitioners. It arises from the cut in G.Ps finances compared hospital funding over the next few years. This is drastically going to affect the role G.Ps can play in the wider picture at a time when more and more pressure is being put on them. There is a list in the foyer at the surgery and members were urged to append their name.
7. **Report Back on the Communications Group** Members looked at the website for Much Hadehams and agreed this was one we should follow. The date for the opening of the Delph Surgery new build has not been finalised. 4th or 11th August remain possibilities but the process has been delayed by B.T. Help is likely to be needed from the P.P.G. at the opening day. Royce to circulate a rota. The content of the spring load banner was discussed and fundamentals agreed. Sue to circulate and further comments invited by end of next week. Will take relatively little time to finalise. Tracy confirmed the carers' group could also have a similar piece of equipment. **Eamon to liaise with Tracy.** A proposal was made that there should be a slight alteration to the mission statement which would appear on the spring-loaded banner. After some discussion about the legality of doing this outside a general meeting it was resolved because of the cost of the spring-loaded banner pragmatism prevailed and it was agreed the revision should read: *'to represent the view of patients and to ensure health services are delivered which meet their needs.'*
8. **Review of Constitution** Jacky not able to come to this meeting. Postponed until next time.
9. **Report Back from the Clinical Commissioning Group Meeting** Royce had attended. There was a very slick list of presentations by various lead G.Ps and administrative members of the group. The group has saved £6.7m over the financial year which can be carried over. They look upon the saving as positive because of the pending cuts over future years. One point of especial interest - £43m was spent on the dispensing of drugs

for the Oldham area. A report in the Chronicle after the meeting indicated the group might be able to assist G.Ps to improve their services.

10. **Report Back from Health and Wellbeing Group** There has been no meeting but it has been agreed a report on the 2013 survey can be given at the next meeting scheduled for September.
11. **Carers' Group Report** Eamon said 44 plus were now attending the meeting. 3 times per month would be starting in September. He complained about the lack of support from both Saddleworth Parish Council and from the Borough when the group was recognised as one of the more effective in Oldham. He said the Mayor did not even bother to reply to the invitation to the Christmas Party. He said the Parish Council had never given any financial support. He said some of the delays for attendance allowance were intolerably delayed. Royce apologised for not bringing the accounts which had been sent to him. To be dealt with next meeting.
12. **Finalising the 2011 Survey** Royce had looked through this. The only one which had not been implemented concerned the provision of a water supply in the waiting areas. Tracy said Health and Safety regulations inhibited this. It was agreed it should now be withdrawn.
13. **Update on 2012 Survey** The confidential document has been approved by the school. The headmaster is chair of a P.P.G. in Holmfirth and has said he would circulate the document to his group. This was felt to be feather in our cap.
14. **Agreeing Dates on the 2013 Survey** - amended document attached. No news about the additional funding for 2013 we have had for 2 previous years.
15. **Any other Business (a) Allocation of Doctor for Those over 75** Eamon expressed concern that letters that had gone out to patients over the age of 75 indicated that some patients had been allocated a doctor they would have preferred not to have been given. Tracy said the letter clearly indicated that patients could contact the practice if they were wishing to be given an alternative. (b) **Kerb at Entrance to the Uppermill Surgery** The kerb at the entrance needs painting. Tracy agreed to look into this.
16. **Dates of the next Meetings Fridays 26th September, 2014 and 28th November, 2014 both at 1 p.m.**